

# Skimming and Scanning

By looking at word etymology we can find out more about their precise meaning .

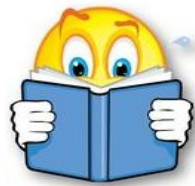
## Verbs

### Skim

14th century to remove scum  
from a clear surface

### Scan

Latin - to climb



### Speed

Read quickly to get a general idea of what the text is about.

### Letter Patterns

Look for particular letter combinations to quickly identify the words and ideas which are relevant.

### Overview

Do not examine every word in the text because the purpose is to get the overall view of the information.

### Headings and key words

Read the sub headings and title to quickly find the part of the text that is relevant. .

### Uses

When looking at a text that has been seen before . Or for looking for specific information in a limited time.

### Zoom in

Scanning helps us to focus or zoom in on very relevant parts of a text .